

Public Document Pack

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



To: Councillor Carol Ellis (Chair)

CS/NG

Councillors: Paul Cunningham, Adele Davies-Cooke, Andy Dunbobbin, Veronica Gay, David Healey, Cindy Hinds, Ray Hughes, Mike Lowe, Dave Mackie, Hilary McGill, Mike Reece, Ian Smith, David Wisinger and Matt Wright

14 October 2016

Maureen Potter 01352 702322
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Dear Sir / Madam

A meeting of the **SOCIAL & HEALTH CARE OVERVIEW & SCRUTINY COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **THURSDAY, 20TH OCTOBER, 2016** at **10.00 AM** to consider the following items.

Yours faithfully

Peter Evans
Democracy & Governance Manager

A G E N D A

1 **APOLOGIES**

Purpose: To receive any apologies.

2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

Purpose: To receive any Declarations and advise Members accordingly.

3 **MINUTES** (Pages 3 - 8)

Purpose: To confirm as a correct record the minutes of the last meeting held on 15 September 2016.

4 **FLINTSHIRE LOCAL VOLUNTARY COUNCIL** (Pages 9 - 12)

Report of Chief Officer (Social Services) - Cabinet Member for Social Services

- 5 **NORTH WALES REGIONAL PARTNERSHIP BOARD** (Pages 13 - 18)
Report of Chief Officer (Social Services) - Cabinet Member for Social Services

- 6 **QUARTER 1 IMPROVEMENT PLAN MONITORING REPORT 2016/17**
(Pages 19 - 36)
Report of Environment and Social Care Overview & Scrutiny Facilitator -
Cabinet Member for Corporate Management

- 7 **ROTA VISITS**
Purpose: To receive a verbal report from Members of the Committee.

- 8 **FORWARD WORK PROGRAMME (SOCIAL & HEALTH CARE)** (Pages 37 -
44)
Report of Social and Health Care Overview & Scrutiny Facilitator

SOCIAL & HEALTH CARE OVERVIEW & SCRUTINY COMMITTEE **15 SEPTEMBER 2016**

Minutes of the meeting of the Social & Health Care Overview & Scrutiny Committee of Flintshire County Council held at County Hall, Mold on Thursday, 15 September 2016

PRESENT: Councillor Andy Dunbobbin (Vice-Chair in the Chair)

Councillors: Paul Cunningham, Cindy Hinds, Mike Lowe, Hilary McGuill, Dave Mackie, Mike Reece, Ian Smith, David Wisinger, and Matt Wright

SUBSTITUTIONS: Councillors Arnold Woolley (for Veronica Gay) and David Williams (for Ray Hughes)

APOLOGIES: Councillors: Carol Ellis, Adele Davies-Cooke and Dave Healey.

CONTRIBUTORS:

Cabinet Member for Social Services, Chief Officer (Social Services), Senior Manager Safeguarding and Commissioning, Senior Manager Children's and Workforce Services, Team Manager Children's First Contact, and Service Manager (Social Services)

IN ATTENDANCE:

The Social & Health Care Overview and Scrutiny Facilitator and Committee Officer

26. DECLARATIONS OF INTEREST

There were no declarations of interest.

27. MINUTES

The minutes of the meeting of the Committee held on 21 July 2016 had been circulated to Members with the agenda.

RESOLVED:

That the minutes be approved as a correct record and signed by the Chair.

28. CORPORATE PARENTING AND FOSTERING STRATEGY UPDATE

The Chief Officer (Social Services) introduced a report to provide an update on the Corporate Parenting and Fostering Strategies. He introduced, Karen Edwards, Team Manager Children's First Contact, and Janet Bellis, Service Manager, to the meeting. The Chief Officer referred to the Authority's commitment to develop a unified Corporate Parenting Strategy and advised that the starting point would be to establish what was important to looked after children. He also advised that the Welsh Government (WG) had endorsed a principle to develop a national framework for the delivery of fostering services to ensure the best quality foster care placements are available to all children and young people who need them. He explained that

the approach to developing a National Fostering Framework recognised the benefit of delivering some fostering services on a national and regional level whilst retaining the advantages of localism and local accountability.

The Chief Officer invited the Senior Manager Children and Workforce to give an overview of the main considerations as detailed in the report. The Senior Manager Children and Workforce reported that during the Autumn the Authority would work with the Participation Forum to develop a range of approaches to establish what looked after children expect from their Corporate Parents and how they would like this to be delivered. He said that Members would be invited to attend a Task and Finish Group in early 2017, as Corporate Parents themselves to input directly into the development of the content of the Strategy document.

The Senior Manager Children and Workforce referred to the positive inspection of Flintshire's fostering service which had taken place in 2015 and advised that whilst Flintshire does well to attract foster carers there are challenges in ensuring a sufficient number of skilled foster carers to support older children and teenagers, including those with challenging behaviour. He explained that Flintshire was proactively working at a local, regional, and national level to maximise the number of foster carers to meet local need. The Senior Manager Children and Workforce explained that as part of the strategy to increase foster carers proposals are being developed for Flintshire County Council to become a 'Foster Friendly Employer'. He also commented on the collaborative work being undertaken between the 6 North Wales authorities to develop joint working between Local Authority fostering services. Referring to the WG principle to develop a National Fostering Framework, the Senior Manager Children and Workforce explained that a national briefing note was appended to the report which set out the aims, and work programme for 2016-17.

The Chairman invited Members to raise questions.

Councillor Hilary McGuill asked what training and support would be provided for people interested in fostering older children. She also commented on the need to provide information and support to older children to prepare them for independent living and cited money management and employment 'skills' as examples. The Senior Manager Children and Workforce acknowledged the points made and advised that the ICF fund had been extended to include children with complex needs. He also referred to the joint work with Wrexham Local Authority to commission a comprehensive service for older children that works with Health, and Social Services to support Foster Carers and children. Jane Davies reported on the range of learning opportunities available through college based courses and e-learning to inform and support foster carers and older children.

In response to the further question from Councillor McGuill concerning the need to recruit foster carers in Flintshire the Senior Manager Children and Workforce reported on a range of initiatives in place and the development of the Authority's 'Foster Friendly Employer' project.

Councillor Dave Mackie expressed praise for the work of the fostering team and suggested that 'active marketing' of all businesses in Flintshire took place to increase the number of enquiries to local authority fostering teams.

Councillor Arnold Woolley agreed that the reputation of the Foster Team was good, however, he said that the report suggested that the Service was not keeping pace with demand in relation to children with complex needs. The Chief Officer advised that during recent years there had been an increase in demand for placements for older children and young people which had led to an over supply of carers of younger children and under supply for the higher age group, however, work was being undertaken which should complement the targeted initiatives to recruit new foster carers for this age group. In response to the additional query from Councillor Woolley around resources the Chief Officer advised that the proposals in the report, citing 'Foster Friendly Employer' as an example, would not have an impact on resources..

The Chairman referred to kinship carers and asked if there was an interest from family members in undertaking kinship care duties. The Senior Manager Children and Workforce explained that kinship carers were treated the same as foster carers in terms of the training and support provided by the Service.

Referring to fostering recruitment events, Councillor David Williams suggested that it may be helpful if the events were held in different areas of the County so that the local Members were involved.

RESOLVED:

- (a) That the commitment to recruit additional Foster Carers be endorsed; and;
- (b) That the proposals to develop a National Fostering Service and seek a report on the implications of the Service for Flintshire once these are known be noted.

29. CHILDREN'S SERVICE UPDATE TO INCLUDE REPEAT REFERRALS IN CHILD SERVICES

The Chief Officer (Social Services) introduced a report to provide an update on progress concerning the key actions in response to the CSSIW Inspection of Children's Services, including progress in reducing and managing repeat referrals. He invited the Senior Manager Children and Workforce to report on the main considerations.

The Senior Manager Children and Workforce referred to the four key actions planned in response to the CSSIW Inspection and progress to date. He confirmed, as detailed in the report, that a revised structure was now fully operational with an enhanced focus on early intervention, a new assessment

framework had been developed, re-referrals were reducing, and the quality assurance framework was being taken forward.

Councillor Hilary McGuill referred to paragraph 1.13 in the report and raised a query relating to the same incident being counted as a repeat referral. The Senior Manager Children and Workforce advised that steps were being taken to move away from the current process whereby the same incident was counted more than once. Councillor McGuill also commented on the need to strengthen communication links with schools around safeguarding children. The Senior Manager Children and Workforce advised that he would be attending a meeting of the Intervention Hub with the multi agency partners and he would raise the issue of improving communications between partners. The Chief Officer commented on the importance of early intervention and good communication links between Health, Education, Police and Social Services.

RESOLVED:

That the Committee is content with the progress made in delivering a response to the CSSIW Inspection Report including progress in reducing and managing repeat referrals.

30. IMPROVEMENT PLAN 2015/16 YEAR-END PROGRESS

The Chief Officer (Social Services) introduced a report to present the monitoring of progress for the fourth quarter/year end 2015/16 focusing on areas of under performance. The Chief Officer referred to the detailed sub-priority report which was attached as appendix 1 to the report. He advised that only one risk had increased slightly in significance during 2015/16 in concerning Living Well.

Councillor Paul Cunningham congratulated the Chief Officer and his team for the positive work being undertaken by Flintshire in developing 'dementia friendly' support services.

RESOLVED:

That the Quarter 4 Improvement Plan Monitoring Report be received.

31. PERFORMANCE REPORT 2015/16

The Chief Officer (Social Services) introduced a report to provide an analysis of the Council's progress towards the national indicators that are set by Welsh Government. He advised that initial indicators were positive and that the Annual Performance Report would be produced in September for Cabinet and Council approval. All national data will have been validated by this time and the Council's comparative performance position in Wales would be known.

The Chief Officer referred to the trend analysis from last year and reported on the progress against targets for the indicators relevant to the Committee which were appended to the report.

In response to the concerns raised by Councillor Arnold Woolley with regards to performance around Disabled Facility Grants the Chief Officer advised that this area of work came under the remit of the Community and Enterprise Overview & Scrutiny Committee.

RESOLVED:

That the Performance Report 2015/16 be received.

32. ROTA VISITS

There were no reports on visits undertaken by Members.

33. FORWARD WORK PROGRAMME

The Social & Health Care Overview and Scrutiny Facilitator presented the current Forward Work Programme for consideration and referred to the items scheduled for the next meeting of the Committee to be held on 20 October 2016. It was agreed that the meeting of the Committee scheduled to be held on 22 December 2016 be cancelled and the item on Quarter 2 Improvement Plan Monitoring Report be moved to the meeting of the Committee on 13 December 2016.

Councillor Matt Wright suggested that a letter be sent to BCUHB to request a response to the outstanding issues raised by Members at the meeting of the Committee held on 9 June 2016.

RESOLVED:

That the Forward Work Programme be updated in accordance with the above.

34. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There were no members of the press or public in attendance.

(The meeting started at 2.00 pm and ended at 3.35 pm)

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Chairman

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SOCIAL AND HEALTH CARE OVERVIEW AND SCRUTINEE COMMITTEE MEETING

Date of Meeting	Thursday 20 th October 2016
Report Subject	Flintshire Local Voluntary Council (FLVC)
Cabinet Member	Cabinet Member for Social Services
Report Author	Chief Officer for Social Services
Type of Report	Strategic

EXECUTIVE SUMMARY

This report is a brief introduction to the social care activity currently being undertaken by Flintshire's third sector.

Flintshire Local Voluntary Council is the umbrella and support organisation for over 1200 voluntary and community groups based in Flintshire.

Based in Mold, FLVC Volunteer Centre offers a range of services through a Welsh Government Infrastructure Agreement.

RECOMMENDATIONS

1	Scrutiny Committee consider the social care activities that is being delivered within the third sector in Flintshire.
2	Scrutiny Committee annually review the social care activity within the third sector in Flintshire.

REPORT DETAILS

1.00	AN INTRODUCTION TO THE ANNUAL COUNCIL REPORTING FRAMEWORK
1.01	Flintshire Local Voluntary Council (FLVC) is both a charity and a company. It has 15 places on its Board with the majority open to nomination from member groups. The Board of Trustee/Directors is responsible for ensuring that FLVC, delivers good services and support, manages its finances prudently, treats its staff and volunteers properly and complies with the law. The Board meet six times per year.
1.02	FLVC is an active member of key Local Partnerships including the Public Services Board, the Health Social Care and Wellbeing Partnership (which oversees the planning of the Health and Social Care Strategy for Flintshire County Council, BCUHB and the Flintshire voluntary sector. Community Safety Partnership and others.
1.03	FLVC also run the Flintshire Volunteering Centre organising and promoting volunteering activities across Flintshire. Volunteers are involved in a vast range of activities and projects from befriending to conservation work and contribute a huge amount to the daily lives of other people.
1.04	FLVC work to promote Health and Wellbeing in Flintshire using the strength of the voluntary and community sector to promoting health, social inclusion and well-being ensuring the provision of health promotion, health services and social care services is not just the domain of statutory services, but includes voluntary and private sector organisations.
1.05	Flintshire Local Voluntary Council is also involved in supporting the learning and development of voluntary services and volunteers across the county.

2.00	RESOURCE IMPLICATIONS
2.01	There are no specific resource implications for this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	This report is for information only and no specific consultation is required or has been carried out.

4.00	RISK MANAGEMENT
4.01	No risks are currently identified.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Contact Officer: Jane Davies – Senior Manager Safeguarding and Commissioning Telephone: 01352 702503 E-mail: jane.m.davies@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	<p>Welsh Government Infrastructure Agreement: Core funding allocated by the Welsh Government to minimise any administration costs and improve efficiency to support infrastructure for the Third Sector in Wales. The funding ensure that individuals or organisations wishing to make use of advice, support and guidance across Wales receive a uniform service.</p>

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HEALTH CARE OVERVIEW AND SCRUTINY

Date of Meeting	Thursday 20 th October 2016
Report Subject	North Wales Regional Partnership Board
Cabinet Member	Cabinet Member for Social Services
Report Author	Chief Officer for Social Services

EXECUTIVE SUMMARY

This report has been compiled to inform members of the requirements within Part 9 of the Social Services and Well-Being (Wales) Act 2014 that came into force on 6th April 2016 and which requires the establishment of a Regional Partnership Board in each health board region in Wales. The Regional Partnership Board will be a statutory body with functions defined by the Act and in subsequent regulations with the force of law. This report will also inform North Wales partners of the steps which are being taken to establish this Regional Partnership Board.

RECOMMENDATIONS

1	It is recommended that the committee consider and support the the establishment of the Regional Partnership Board as described in 1.09 and 1.10.
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REPORT DETAILS

1.00	EXPLAINING NORTH WALES REGIONAL PARTNERSHIP BOARD
1.01	The North Wales Region has operated a regional forum bringing together key partners in Social Care and Health (principally Councils and the Health Board) for many years. This regional body has worked with the Social Services Directors and Health Board Officials to manage grants made available on a regional basis by the Welsh Government to improve joint working between councils, the health service and independent care providers. The Act has transferred this activity to the new, statutory Regional Partnership Boards which will take an overview of the Intermediate Care Fund and other regional funding streams as directed by

	the Minister.
1.02	The new Regional Partnership Board will also take an overview of the promotion of integrated working. It is proposed that the delivery of integrated working and the implementation of pooled budgets are undertaken at the area level in partnership with the Area Directors of the BCUHB. In order to help meet the statutory timetable a Shadow Board has been established to enable work on the final terms of reference, priorities and work programme of the new Board in a two way dialogue with the constituent members of the Board.
1.03	Part 9 of the Social Services and Well-Being (Wales) Act 2014 requires local authorities to make arrangements to promote co-operation with their relevant partners and others in relation to adults with needs for care and support, carers and children. It places a duty on relevant partners to co-operate with, and provide information to, the local authorities for the purpose of planning and delivering their social services functions. This information will be fundamental to compiling a regional needs assessment which will guide the work of areas in delivering integrated working locally.
1.04	Part 9 also provides for partnership arrangements between Local Authorities and Local Health Boards for the discharge of their functions. It also provides Welsh Ministers with regulation making powers in relation to formal partnership arrangements, resources for partnership arrangements (including pooled funds) and partnership boards.
1.05	The purpose of Part 9 is to improve outcomes and well-being of people as well as improving the efficiency and effectiveness of service delivery. The key aim of co-operation, partnership and integration are described the Statutory Guidance as: <ul style="list-style-type: none"> • to improve care and support, ensuring people have more say and control • to improve outcomes and health and well-being • provide co-ordinated, person centred care and support • make more effective use of resources, skills and expertise.
1.06	The objectives of the Regional Partnership Boards are to ensure the partnership boards work effectively together to: <ul style="list-style-type: none"> • respond to the population needs assessment carried out in accordance with section 14 of the Social Services and Well-Being (Wales) Act • implement the plans for each of the local authority areas covered by the board which local authorities and local health boards are required to prepare and publish under section 14A of the Act • Ensure the partnership bodies provide sufficient resources for the partnership arrangements, in accordance with their powers under section 167 of the Act Promote the establishment of pooled funds where appropriate
1.07	Regional Partnership Boards will also be required to prioritise the integration of services in relation to: <ul style="list-style-type: none"> • Older people with complex needs and long term conditions, including dementia • People with learning disabilities • Carers, including young carers • Integrated Family Support Services • Develop integrated services for children with complex needs due to disability or illness and for children and young people with mental health problems. This includes transition arrangements from

	<p>children to adult services</p> <ul style="list-style-type: none"> • Ensure that pooled funds are established and managed for the exercise of care home accommodation and family support functions as well as for functions that will be exercised jointly as a result of an assessment carried out under section 14 of the Act. Pooled funds in relation to care home accommodation are required from 6th April 2018.
1.08	<p>The North Wales Partnership Board will bring together for the first time on a full statutory basis all the statutory agencies, Local Authority, Health, Third and Independent Sector to develop services in the region. The development of pooled budgets as required by the Social Services and Wellbeing Act by April 2018, will be an early priority for the board, as will the most effective commissioning of care homes and home care services across the region, in a very pressured time for the sector.</p>
1.09	<p>Statutory guidance lists those who must be members of the Regional Partnership Board as follows however, regions can co-opt other persons to be members of the board as appropriate.</p> <ul style="list-style-type: none"> • At least one elected member of a local authority which established the regional partnership board • At least one member of a Local Health Board which established the regional partnership board • The person appointed as director of social services under section 144 of the Act in respect of each local authority which established the regional partnership board, or his or her nominated representative • A representative of the Local Health Board which established the regional partnership board • Two persons who represent the interest of third sector organisations in the area covered by the regional partnership board • At least one person who represents the interests of care providers in the area covered by the regional partnership board • One person to represent people with needs for care and support in the area covered by the regional partnership board • One person to represent carers in the area covered by the regional partnership board.
1.10	<p>With regard to North Wales each local authority will be represented by its statutory director and Cabinet/Executive Member for Social Services. It has also been agreed by the Shadow Body that the North Wales Board will invite representatives of the Police and Crime Commissioner, the North Wales Police, the North Wales Fire and Rescue Authority and the Fire Service to be co-opted onto the Board.</p>
1.11	<p>Appropriate arrangements should be made at a strategic level to engage with other boards and organisations as needed. There is also a need to foster engagement through existing networks or forums wherever possible. In North Wales there is a desire to ensure that existing forums such as Public Service Boards are connected to the North Wales Regional Partnership Board and able to influence its work. The new Board will have a reporting arrangement to the North Wales Regional Leadership Board.</p>
1.12	<p>The main risks of the Partnership Board include, there could be duplication with existing boards, such as the Public Services Boards, and that the large regional footprint means a clear focus for the Board maybe more difficult. These risks will be addressed in workshops being held in October, 2016, to ensure the Board starts with an appropriate pace and direction.</p>

	The benefits of the board include that it is required by statute as a key part of the Social Services and Wellbeing Act. It also allows a formal statutory oversight of key activities and links well to existing mechanisms with a reporting relationship to the Regional Leadership Board.
1.13	There is a requirement that the Regional Partnership Board prepares and submits to Welsh Ministers an annual report on the extent to which the board's objectives have been achieved. The first report must be prepared and submitted by 1 st April 2017 and must include information on the membership of the Regional Partnership Board; information on how the board has met its objectives including financial information and details of the partnership arrangements in place.

2.00	RESOURCE IMPLICATIONS
2.01	No resources required apart from the time of the Officer and Cabinet Member

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	A workshop with current members of the Partnership Forum and Leadership Group was held on 14 th March 2016; this was a facilitated session led by the Institute of Public Care, Oxford Brookes University.
3.02	Directors of Social Services and the Head of Regional Collaboration have presented on the Act to Chief Executives and to the Regional Leadership Board and highlighted the requirements around Part 9 of the Act.
3.03	The draft report has been shared and commented on by representatives of each authority, including the Health Board.

4.00	RISK MANAGEMENT
4.01	Whilst it is a requirement to have a Regional Partnership Board, there are risks associated with the ambition, pace and prioritised areas for integration of services as required within the Act.
4.02	Ongoing funding to support the Regional Partnership Board from April 2017 onwards.
4.03	Whilst the Regional Partnership Board is a statutory body it has no decision-making powers.

5.00	APPENDICES
5.01	None

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None Contact Officer: Neil Ayling

	Telephone: 01352 704511 E-mail: neil.j.ayling@flintshire.gov.uk
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7.00	GLOSSARY OF TERMS
7.01	

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SOCIAL & HEALTH CARE OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 20 th October, 2016
Report Subject	Quarter 1 Improvement Plan Monitoring Report
Cabinet Member	Cabinet Member for Social Services
Report Author	Chief Executive Chief Officer – Social Services
Type of Report	Strategic

EXECUTIVE SUMMARY

The Improvement Plan for 2016/17 was adopted by the Council on 14th June, 2016.

This report presents the monitoring of progress for the first quarter of the Improvement Plan 2016/17 priority 'Modern and Efficient Council' relevant to the Organisational Change Overview and Scrutiny Committee.




Flintshire is a high performing Council as evidenced in previous Improvement Plan monitoring reports as well as in the Council's Annual Performance Reports. This Quarter 1 monitoring report for the 2016/17 Improvement Plan is also a positive report, with the majority of activities being assessed as making good progress 83% and likely to achieve the desired outcome 83%. In addition, 50% of the performance indicators met or exceeded target for the quarter. Risks are also being successfully managed with the majority being assessed as moderate (71%).

This report is an exception based report and therefore detail focuses on the areas of under-performance.

RECOMMENDATIONS

1	That the Committee consider the Quarter 1 Improvement Plan monitoring report for the Living Well priority to monitor under performance and request further information as appropriate.
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REPORT DETAILS

1.00	EXPLAINING THE IMPROVEMENT PLAN MONITORING REPORT
1.01	<p>The Improvement Plan monitoring report gives an explanation of the progress being made towards the delivery of the impacts set out in the 2016/17 Improvement Plan. The narrative is supported by performance indicators and/or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are controlled.</p>
1.02	<p>Analysis of performance against the Improvement Plan measures is undertaken using trend arrows.</p> <p>Analysis of trend performance (against previous quarters, or against the same quarter of the previous year for Quarter 1) is shown with an arrow;</p> <ul style="list-style-type: none"> • To indicate upward trend  • To indicate downward trend  • To indicate no change 
1.03	<p>Monitoring our Activities</p> <p>Each of the sub-priorities have high level activities which are monitored over time. 'Progress' monitors progress against scheduled activity and has been categorised as follows: -</p> <ul style="list-style-type: none"> • RED: Limited Progress – delay in scheduled activity; not on track • AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track • GREEN: Good Progress – activities completed on schedule, on track <p>A RAG status is also given as an assessment of our level of confidence at this point in time in achieving the 'outcome(s)' for each sub-priority. Outcome has been categorised as: -</p> <ul style="list-style-type: none"> • RED: Low – lower level of confidence in the achievement of the outcome(s) • AMBER: Medium – uncertain level of confidence in the achievement of the outcome(s) • GREEN: High – full confidence in the achievement of the outcome(s)
1.04	<p>In summary our overall progress against the high level activities is: -</p> <p>ACTIVITIES PROGRESS</p> <ul style="list-style-type: none"> • We are making good (green) progress in 10 (83%). • We are making satisfactory (amber) progress in 2 (17%). • We are making limited progress (red) in 0 (0%).

	<p>ACTIVITIES OUTCOME</p> <ul style="list-style-type: none"> • We have a high (green) level of confidence in the achievement of 10 (83%). • We have a medium (amber) level of confidence in the achievement of 2 (17%). • We have a low (red) level of confidence in the achievement of 0 (0%).
1.05	<p>One activity showed a red RAG status for current progress:-</p> <p>Priority: Living Well (Ensure that the workforce are trained in line with the new codes of practice for safeguarding)</p> <p>Each portfolio has completed a self-assessment to identify awareness levels of safeguarding issues. The analysis will help inform the Corporate Safeguarding Training Strategy. The outcome is assessed as amber.</p>
1.06	<p>Monitoring our Performance</p> <p>Analysis of performance against the Improvement Plan performance indicators is undertaken using the RAG (Red, Amber Green) status. This is defined as follows: -</p> <ul style="list-style-type: none"> • RED equates to a position of under-performance against target. • AMBER equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN equates to a position of positive performance against target.
1.07	<p>Analysis of current levels of performance for those PIs which are measured quarterly and where performance could be compared with target, shows the following: -</p> <ul style="list-style-type: none"> • 1 (50%) had achieved a green RAG status • 0 (0%) had achieved an amber RAG status • 1 (50%) had achieved a red RAG status
1.08	<p>Analysis of the trend for those indicators where performance could be compared with the Q1 period of 2015/16, shows:</p> <ul style="list-style-type: none"> • 1 (50%) had improved • 0 (0%) had remained at the same level • 50 (50%) had downturned
1.09	<p>Monitoring our Risks</p> <p>Analysis of the current risk levels for the strategic risks identified in the Improvement Plan is as follows: -</p> <ul style="list-style-type: none"> • 0 (0%) is insignificant (green) • 0 (0%) are minor (yellow) • 5 (71%) are moderate (amber) • 2 (29) are major (red) • 0 (0%) are severe (black)

1.10	<p>The one major (red) risks area identified for the Social & Health Care Overview & Scrutiny Committee is:-</p> <p>Priority: Living Well Risk: Fragility and sustainability of the care home sector Flintshire's Residential Care review has been completed, we continue to work with care providers, locally, regionally and Nationally to address the complex and broad range of issues. The sector remains fragile and remains a key council priority.</p>
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2.00	RESOURCE IMPLICATIONS
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2.01	The Council's Medium Term Financial Plan is aligned to resource the priorities of the Improvement Plan.
2.02	Resources to produce the progress and trend analysis reports has reduced significantly through the use of the CAMMS system.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
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3.01	<p>Overview and Scrutiny Committees have been involved in quarterly performance progress reports.</p> <p>The Audit Committee receives twice yearly Improvement Plan risk reports.</p>
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4.00	RISK MANAGEMENT
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4.01	Progress against the risks identified in the Improvement Plan have been reported on for Quarter 1 and the detail is included in the report at Appendix 1.
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5.00	APPENDICES
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5.01	Appendix 1 – Quarter 1 Improvement Plan Monitoring Report – Living Well.
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6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
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6.01	<p>None.</p> <p>Contact Officer: Margaret Parry-Jones Telephone: 01352 702427 E-mail: Margaret.parry-jones@flintshire.gov.uk</p>
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7.00	GLOSSARY OF TERMS																																													
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.																																													
7.02	CAMMS: is an integrated planning, risk management and programme / project management and reporting software. It was purchased in April 2015 and work to commence implementation began in May; focusing initially on the Council's Improvement Plan and the Portfolio of Social Services.																																													
7.03	Headings: 'Pre. Year Period Actual': Performance Indicators are compared back to the same quarter of the previous reporting year.																																													
7.04	Trend Arrows: An upward trend arrow doesn't necessarily mean an improvement in performance and nor does a downward trend necessarily mean a reduction in performance. The trend arrows relate to the target set, so if a target is, for example, to reduce sickness absence and the reported actual is less than the previous quarter, a downward trend arrow would be generated, even though the performance has actually improved because less people are off sick. The improved performance will be shown in the RAG status (as detailed below) as green.																																													
7.05	<p>Risk Matrix: Risks are now assessed using the improved approach to risk management endorsed by Audit Committee in June 2015. Paragraph 6.03 contains a link to the Audit Committee report which outlines the new approach, including the use of a new and more sophisticated risk assessment matrix which provides greater opportunities to show changes over time.</p> <p>Risk Likelihood and Impact Matrix</p> <table border="1"> <tr> <td rowspan="4" style="writing-mode: vertical-rl; transform: rotate(180deg);">Impact Severity</td> <td>Catastrophic</td> <td>Y</td> <td>A</td> <td>R</td> <td>R</td> <td>B</td> <td>B</td> </tr> <tr> <td>Critical</td> <td>Y</td> <td>A</td> <td>A</td> <td>R</td> <td>R</td> <td>R</td> </tr> <tr> <td>Marginal</td> <td>G</td> <td>Y</td> <td>A</td> <td>A</td> <td>A</td> <td>R</td> </tr> <tr> <td>Negligible</td> <td>G</td> <td>G</td> <td>Y</td> <td>Y</td> <td>A</td> <td>A</td> </tr> <tr> <td colspan="2"></td> <td>Unlikely (5%)</td> <td>Very Low (15%)</td> <td>Low (30%)</td> <td>Significant (50%)</td> <td>Very High (65%)</td> <td>Extremely High (80%)</td> </tr> <tr> <td colspan="8" style="text-align: center;">Likelihood & Percentage of risk happening</td> </tr> </table> <p>The new approach to risk assessment was created in response to recommendations in the Corporate Assessment report from the Wales Audit Office and Internal Audit.</p>	Impact Severity	Catastrophic	Y	A	R	R	B	B	Critical	Y	A	A	R	R	R	Marginal	G	Y	A	A	A	R	Negligible	G	G	Y	Y	A	A			Unlikely (5%)	Very Low (15%)	Low (30%)	Significant (50%)	Very High (65%)	Extremely High (80%)	Likelihood & Percentage of risk happening							
Impact Severity	Catastrophic		Y	A	R	R	B	B																																						
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	Marginal		G	Y	A	A	A	R																																						
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Likelihood & Percentage of risk happening																																														

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Quarter 1 Improvement Plan 2016/17 Progress Report Living Well

Flintshire County Council



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Print Date: 23-Sep-2016

2 Living Well



Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.1 Ensure care home provision within Flintshire enables people to live well and have a good quality of life.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2016	31-Mar-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

1) We are awaiting a national census update on the care home sector across Wales, which will include current data for Flintshire. The Flintshire profile will inform the work of the residential care review, under the oversight of Modernising Social Services Board, and will underpin the action plan being developed. 2) Flintshire is a pilot site for the development and implementation of joint monitoring tools to support the quality of nursing care by October 2016; we are on track to start in October. 3) One Community Circles coordinator has been recruited; the evaluation of the project will now be completed by the end of October. 4) The Flintshire version of "Progress for Providers" has been completed, and monitoring tools have been established to sit alongside. Implementation is planned for October 2016.



Last Updated: 13-Sep-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.2 Support greater independence for individuals with a frailty and / or disability, including those at risk of isolation.	Susie Lunt - Senior Manager, Integrated Services	In Progress	01-Apr-2016	31-Mar-2017	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Loneliness and isolation will be included as part of the "What Matters" conversation implemented in the Information, Advice & Assistance service.



Last Updated: 19-Sep-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.3 Improve outcomes for looked after children	Craig Macleod - Senior Manager, Children's Services & Workforce	In Progress	01-Apr-2016	31-Mar-2017	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

A plan to move forward with a refreshed Corporate Parenting Strategy will be presented to Social and Health Care Overview & Scrutiny Committee in September. This will include the arrangements for involving children and young people in the content of the strategy.

Last Updated: 30-Aug-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.1 Ensure that effective services to support carers are in place as part of the integrated social and health services.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2016	31-Mar-2017	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The work on co-production will continue through October to December. The Action Plan resulting from the review of the Carer's Strategy will be in place by March 2017.

Last Updated: 30-Aug-2016



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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.2 Influence the use of intermediate care funds to support effective discharge from hospital and ensure a smoother transition between Health and Social Care Services.	Susie Lunt - Senior Manager, Integrated Services	In Progress	01-Apr-2016	31-Mar-2017	80.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Funding priorities have all been submitted, and the majority agreed across the various funding streams. The final work in progress is to determine the use of the capital element. The October deadline is on track to be met.



Last Updated: 30-Aug-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.3 Work through the Children's Services Forum and Participation Group to improve access to CAMHS	Craig Macleod - Senior Manager, Children's Services & Workforce	In Progress	01-Apr-2016	31-Mar-2017	10.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

We have formally raised with Health the need for timely information to help us monitor and understand initiatives to improve the support that CAMHS are able to offer children who are looked after. Health will provide a specific focus on looked after children at the next strategic partnership group. We are working closely with Wrexham and BCUHB to secure ICF money for children with complex needs. A service is being developed by Flintshire and BCUHB East division to offer intensive therapeutic support for looked after children to minimise the need for high cost intensive out of county residential placements.



Last Updated: 30-Aug-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.4 Further develop dementia awareness across the County.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2016	31-Mar-2017	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

A new dementia cafe has opened in Sealand. Three events have been held for local businesses and 10 businesses have since applied for accreditation. Their actions will be monitored going forward. A Facebook page for care homes will be going live in September. The BCU dementia support workers project will be implemented from September; the tender has been awarded to Crossroads. Signage for Dementia Friendly Flint has been completed.



Last Updated: 30-Aug-2016

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.1 Strengthen arrangements within all Council portfolios to have clear responsibilities to address safeguarding.	Fiona Mocko - Policy Advisor (Equalities and Cohesion)	In Progress	01-Apr-2016	31-Mar-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Each Portfolio has a nominated lead for safeguarding. A Corporate Safeguarding Panel has been set up and is meeting regularly.

Last Updated: 02-Sep-2016



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.2 Ensure that the workforce are trained in line with the new Codes of Practice for Safeguarding	Fiona Mocko - Policy Advisor (Equalities and Cohesion)	In Progress	01-Apr-2016	31-Mar-2017	5.00%	 RED	 AMBER

ACTION PROGRESS COMMENTS:

Each portfolio has completed a self assessment to identify awareness levels of safeguarding issues. The analysis will help inform the Corporate Safeguarding Training Strategy.

Last Updated: 13-Sep-2016

Performance Indicators

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.1.1M02 (SCAL/027) Number of care homes which are a 'Service of Concern'	3	0	3		↑	0	3	



Lead Officer: Lin Hawtin - Commissioning Manager

Reporting Officer: Nicki Kenealy - Contracts Team Manager

Aspirational Target: 0.00

Progress Comment: CSSIW have no care homes listed as "Service of Concern".

Last Updated: 30-Aug-2016

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.1.1M03 (SCAL/028) Number of care homes in 'Escalating Concerns'	2	0	2		↑	0	2	

Lead Officer: Lin Hawtin - Commissioning Manager


Reporting Officer: Nicki Kenealy - Contracts Team Manager



Aspirational Target: 0.00

Progress Comment: We have no care homes in "Escalating Concerns".



Last Updated: 30-Aug-2016

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
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IP2.1.2M03 Achievement of outcomes for people with a learning disability	No Data	No Data	N/A	N/A	N/A	No Data	N/A	 GREEN
<p>Lead Officer: Janet Bellis - Localities Manager Reporting Officer: Jacque Slee - Performance Lead ' Social Services Aspirational Target: Progress Comment: This data will be collected at the end of September. No aspirational target has been set as 2016/17 is a baseline year for this measure.</p> <p>Last Updated: 30-Aug-2016</p>								



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.2.1M01 (SCA/018c) The percentage of identified carers of adult service users who were assessed or reassessed in their own right during the year who were provided with a service	99.39	85.71	0	 GREEN	↓	85.71	0	 GREEN

<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Jacque Slee - Performance Lead ' Social Services Aspirational Target: 82.00 Progress Comment: Work is progressing with NEWCIS to ensure that we are able to capture all data for carers' assessments and services.</p> <p>Last Updated: 31-Aug-2016</p>								
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KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.2.2M01 SCA/001 Monitoring the rate of delayed transfers of care for social care reasons (rate per 1000)	1.15	0.87	2	 GREEN	↑	0.87	2	 GREEN



Lead Officer: Janet Bellis - Localities Manager
Reporting Officer: Jacque Slee - Performance Lead * Social Services
Aspirational Target: 2.00
Progress Comment: There are no people currently experiencing delays for social care reasons.

Last Updated: 30-Aug-2016

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.3.3M03 SCA/019 - Adult protection referrals where the risk was managed	100	100	98	 GREEN	↔	100	98	 GREEN




Lead Officer: Jane M Davies - Senior Manager, Safeguarding & Commissioning
Reporting Officer: Jacque Slee - Performance Lead * Social Services
Aspirational Target: 100.00
Progress Comment: Risk was reduced or removed for all adults with an adult protection referral completed in the quarter.

Last Updated: 16-Sep-2016

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.3.3M04 SCC/014 - Initial child protection conferences held within 15 days of the strategy discussion	80.88	68.97	95	 RED	↓	68.97	95	 AMBER




Lead Officer: Jane M Davies - Senior Manager, Safeguarding & Commissioning
Reporting Officer: Jacque Slee - Performance Lead * Social Services
Aspirational Target: 98.00
Progress Comment: More than twice the number of initials booked in Q1 than the previous quarter; this has impacted on capacity in the diary.

Last Updated: 30-Aug-2016

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
IP2.3.3M05 SCC/034 ' The percentage of child protection reviews completed within timescales.	98.11	100	98			100	98	
<p>Lead Officer: Jane M Davies - Senior Manager, Safeguarding & Commissioning Reporting Officer: Jacque Slee - Performance Lead ' Social Services Aspirational Target: 100.00 Progress Comment: All children on the child protection register had their plans reviewed within the statutory timescales.</p> <p>Last Updated: 30-Aug-2016</p>								

RISKS

Strategic Risk

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Fragility and sustainability of the care home sector.	Neil Ayling - Chief Officer - Social Services	Jane M Davies - Senior Manager, Safeguarding & Commissioning				Open
<p>Potential Effect: Reduced quality of care, increased difficulties with recruitment and retention of staff, and reduced capacity in the care home sector. Management Controls: Refocus specialisms within in house provision to fit with changing demands. Continue to monitor capacity in the sector. Progress Comment: We are awaiting the national census data of the care home sector across Wales, and this will include current data for Flintshire. This Flintshire profile will inform the work of the residential care review board, and will underpin the action plan being developed.</p> <p>Last Updated: 31-Aug-2016</p>						

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The quality of care home services will not meet required standards.	Neil Ayling - Chief Officer - Social Services	Lin Hawtin - Commissioning Manager				Open

Potential Effect: Negative impact on reputation of the Council.
Management Controls: Contract monitoring in place. Good relationship with CSSIW. Good relationships with providers. Staff Training.
Progress Comment: Flintshire is a pilot site for the development and implementation of joint monitoring tools to support the quality of nursing care by October 2016; we are on track to start in October. One Community Circles coordinator has been recruited; the evaluation of the project will now be completed by the end of October. The Flintshire version of "Progress for Providers" has been completed, and the monitoring tools have been established to sit alongside.

Last Updated: 31-Aug-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Children and vulnerable families are not fully supported where multi-agency services and partners do not move toward an early intervention and prevention approach	Craig Macleod - Senior Manager, Children's Services & Workforce	Ray Dickson - Children's Fieldwork Services Manager	Amber	Amber	↔	Open

Potential Effect: High re-referral rates, LAC health assessments not completed on time, IAA requirements not met
Management Controls: Development and implementation of multi agency early intervention hub.
Progress Comment: New structure in Children's Services has been embedded, and managers have been appointed. Work continues on the development of a early intervention hub to support demand management in partnership with other agencies.

Last Updated: 31-Aug-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Demand and aspirations for independent living will not be met.	Neil Ayling - Chief Officer - Social Services	Susie Lunt - Senior Manager, Integrated Services	Amber	Amber	↔	Open

Potential Effect: Insufficient capacity within existing extra care provision
Management Controls: Flint:
 ◦ Full planning approval was granted for the scheme in March 2015.
 ◦ Pennaf aim to be on site by September 2015; FCC is overseeing the completion of several tasks in order to meet this target, which includes 1) further investigative work of the historic ditch, 2) demolition of the maisonettes, 3) surveys and 4) utility diversions.
 ◦ Partnership working groups will continue to agree, oversee and monitor the building design and service model as the scheme progresses.
 Holywell:
 ◦ The outline design has been amended to reflect stakeholder feedback, as a result the site will now include additional public parking to meet local demand.
 ◦ Outline planning application refused 18th May 2015.
 ◦ Partnership working groups will be established once the scheme has received outline planning approval.
Progress Comment:

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding between Health and the Council does not transfer smoothly e.g. Community Health Care, ICF, Primary Care Funds	Neil Ayling - Chief Officer - Social Services	Susie Lunt - Senior Manager, Integrated Services	Amber	Amber	↔	Open

Potential Effect: Increased costs to the Council
Management Controls: Refreshed strategic direction led by BCUHB's new Executive Boards and a new operating structure currently being introduced. The structure will have more of a locality focus with a strengthened focus on increasing capacity within community based services.
Progress Comment: Arrangements are in place for BCUHB to identify capital and revenue projects from additional Intermediate Care Fund. Flintshire are able to prioritise projects integral to meeting the needs of citizens, including securing funding to support care homes and the domicilliary sector. We are making progress in agreeing joint funded packages, although we are still dealing with a number of packages in dispute.
 Last Updated: 16-Sep-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Service provision is not co-ordinated/integrated.	Neil Ayling - Chief Officer - Social Services	Susie Lunt - Senior Manager, Integrated Services	Amber	Amber	↔	Open

Potential Effect: Ineffective joint services
Management Controls: Refreshed strategic direction led by BCUHB's new Executive Boards and a new operating structure currently being introduced. The structure will have more of a locality focus with a strengthened focus on increasing capacity within community based services.
Progress Comment: Betsi Cadwaladr University Health Board (BCUHB) have successfully recruited two key management positions within the organisation which has created some collaborative stability.

There is BCUHB management attendance at the Health, Wellbeing and Independence Board which meets every quarter. The BCUHB/FCC Strategic Partnership continues to meet quarterly chaired by Flintshire County Council (FCC) Chief Executive.

Partnership Friday is held monthly and is attended by BCUHB managers and FCC Chief Officers; BCUHB managers also attend Heads meetings as relevant to discuss specific issues. There is still further work to do and for this reason the risk remains the same.

Last Updated: 13-Sep-2016

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Safeguarding arrangements do not meet the requirements of the SSWB Act.	Neil Ayling - Chief Officer - Social Services	Jane M Davies - Senior Manager, Safeguarding & Commissioning	Yellow	Yellow	↔	Open

Potential Effect: Criticism from Regulator
Management Controls: N/A
Progress Comment: A specific module on Safeguarding in line with the Act is being delivered to staff in Social Services. Work is being undertaken to develop a programme for the staff group in the wider Council.

Last Updated: 31-Aug-2016

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SOCIAL & HEALTH CARE OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Thursday 20 October, 2016
Report Subject	Forward Work Programme
Cabinet Member	Not applicable
Report Author	Social & Health Care Overview & Scrutiny Facilitator
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Social & Health Care Overview & Scrutiny Committee.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none">1. Will the review contribute to the Council's priorities and/or objectives?2. Is it an area of major change or risk?3. Are there issues of concern in performance?4. Is there new Government guidance of legislation?5. Is it prompted by the work carried out by Regulators/Internal Audit?
2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.
3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Publication of this report constitutes consultation.
4.00	RISK MANAGEMENT
4.01	None as a result of this report.
5.00	APPENDICES
5.01	Appendix 1 – Draft Forward Work Programme
6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Margaret Parry-Jones Overview & Scrutiny Facilitator</p> <p>Telephone: 01352 702427</p> <p>E-mail: margaret.parry-jones@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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CURRENT FWP

Date of meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible / Contact Officer	Submission Deadline
Thursday 24 November 2016 2.00 p.m.	Team around the Family Dementia Services Population needs assessment	To receive an update on the Team around the family To receive an update on Dementia work in Flintshire To receive a summary of the outcomes of the population needs assessment for Flintshire	Awareness Raising Assurance/Monitoring Awareness Raising	Senior Manager: Children and Workforce Luke Pickering-Jones Christy Jones	17 November 2016
Tuesday 13 December 2016 2.00 p.m.	Budget Consultation Quarter 2 Improvement Plan Monitoring Report	To consider the budget proposals for the Social Services portfolio. To enable members to fulfil their scrutiny role in relation to performance monitoring	Budget Options Consultation Assurance	Chief Officer Social Services Chief Officer Social Services	6 December 2016
Thursday 19 January 2017 10.00 a.m.	(Budget Consultation)		Budget Options Consultation	Chief Officer Social Services	12 January 2017
Thursday 26 January 2017 2.00 p.m.	Update on Delayed Transfer of Care	To receive an update on Delayed Transfer of Care data for Flintshire	Monitoring	Chief Officer: Social Services	19 January 2017

Date of meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible / Contact Officer	Submission Deadline
Thursday 2 March 2017 10.00 a.m.	Quality Assurance report Quarter 3 Improvement Plan Monitoring Report Transition	To be confirmed To enable members to fulfil their scrutiny role in relation to performance monitoring To be confirmed	Assurance	Senior Manager: Children and Workforce Facilitator	23 February 2017
Thursday 6 April 2017 2.00 p.m.					30 March 2017
Thursday 15 June 2017 2.00 p.m.	21016/17 Year End Reporting and Improvement Plan Monitoring	To enable members to fulfil their scrutiny role in relation to performance monitoring	Assurance	Senior Manager Children and Workforce Facilitator	8 June 2017
Thursday 20 July 2017 2.00 p.m.	Comments, Compliments and Complaints	To consider the Annual Report	Assurance	Chief Officer Social Services	13 July 2017

Regular Items

Month	Item	Purpose of Report	Responsible/Contact Officer
January	Safeguarding & Child Protection	To provide Members with statistical information in relation to Child Protection and Safeguarding.	Chief Officer (Social Services)
March	Educational Attainment of Looked After Children	Education officers offered to share the annual educational attainment report with goes to Education & Youth OSC with this Committee.	Chief Officer (Social Services)
March	Corporate Parenting	Report to Social & Health Care and Education & Youth Overview & Scrutiny.	Chief Officer (Social Services)
Half-yearly	Betsi Cadwaladr University Health Board Update	To maintain 6 monthly meetings – partnership working.	Facilitator
May	Comments, Compliments and Complaints	To consider the Annual Report.	Chief Officer (Social Services)
	Adult Safeguarding	To consider the annual statistical information.	Chief Officer (Social Services)
Every 6 months	Repeat Referrals in Children's Services	To monitor progress.	Chief Officer (Social Services)

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